



6<sup>th</sup> Annual Careers North Tour 2017-2018

# REGISTRATION FORM

Participant Name:

Gender:  Male  Female

School/Organization:

Position Title:

Work Mailing Address:

Postal Code:

Fax Number:

Phone: (Work)

(Cell)

/(Home)

Do you Text?  Yes  No

E-Mail:

Allergies or dietary concerns:

Emergency Contact's Name:

Emergency Contact's Phone:

***~ Registration Deadline: 2 weeks prior to each tour ~***

***~ REGISTER EARLY AS SPACE IS LIMITED! ~***

- Tour 1: **Keeyask**                      **Dec. 15**                      Manitoba Hydro- Keeyask Site Tour
- Tour 2: **Cranberry Portage**      **Jan. 19**                      Frontier Collegiate-Tech/Vocational Program
- Tour 3: **Swan River**                      **Feb. 23**                      Louisiana Pacific Site Tour  
Swan Valley Secondary School- Trades Program
- Tour 4: **Thompson**                      **Mar. 16**                      Vale Presentation & Surface Tour
- Tour 5: **Keeyask**                      **Apr. 20**                      Manitoba Hydro- Keeyask Site Tour
- Tour 6: **Swan River**                      **May 11**                      Louisiana Pacific Site Tour  
Swan Valley Secondary School- Trades Program
- Tour 7: **Cranberry Portage**      **May 17**                      Frontier Collegiate-Tech/Vocational Program  
**The Pas**                      **May 17**                      Canadian Kraft Paper Industries Site Tour

***PLEASE NOTE:*** You will not be considered registered until you have been contacted and confirmed by the Tour Facilitator. Please allow 2 days for processing. If you have not been contacted by then, please call.

### **TOUR REQUIREMENTS:**

**\* Please dress appropriately for the tours (good footwear, especially for Vale and Keeyask, warm clothing for Keeyask as part of the tour could be outdoors)**

**GROUND TRANSPORTATION** (*mileage expenses will be covered at Province of Manitoba rates; drivers will be asked and expected to carpool with others where practical. Claim forms will be supplied*)

- During the tours:  I will require transportation (you will be assigned to a carpool by the Tour Facilitator)  
**OR**  I am willing and able to drive my own vehicle. I will safely transport \_\_\_\_\_ participants (based on the number of available seatbelts in my vehicle).

***PLEASE NOTE:*** Due to funding restrictions, we are not able to cover air fare, hotels etc. All tours are day trips, and ground transportation along with meal expenses for participants who are educators/counsellors, etc. will be covered. Students participating must provide their own lunch/snacks, etc., and will need to carpool with the educator/chaperone they are attending with. The two exceptions are for the Frontier Collegiate and Keeyask Tours, where lunch will be provided on-site for all participants, including students.

### **CODE OF CONDUCT:**

The Northern Manitoba Sector Council and its partners are dedicated to ensuring that all participants have an enjoyable experience with maximum attention paid to safety and comfort. Therefore, there is a mandatory "Code of Conduct".

1. I will conduct myself in a professional manner at all times. Disrespect in any form will not be tolerated.
2. I will wear my official identification badge that will be provided on the day of the tours at all times.
3. I will attend the tours to which I am registered and will be on time. If no attempt is made by the participant to contact the Tour Facilitator, a maximum of 5 minutes will be allowed before departure of carpools. No exceptions will be made as schedules have been pre-determined by the host companies.
4. I will respect all public and private property, including the accommodation provided.
5. If I accept to carpool, I understand that this means my license and registration are valid and I will drive safely.
6. I will refrain from wearing copious amounts of scents, including but not limited to perfume and hair products in such case as another participant has scent allergies.
7. I will adhere to the dress code and dress appropriately for the tour/weather.

**REGISTRATION:**

PLEASE NOTE: Upon submission of this registration, participants acknowledge that they may be photographed or videotaped at these sessions. The images may be used by the Northern Manitoba Sector Council or partners for promotional purposes either in print or online.

CANCELLATION POLICY: If you are unable to attend, please notify Tour Facilitator immediately so an alternate can be accepted; an appropriate alternate from your workplace may be submitted as a replacement.

**Having read and completely understood the included Registration Information and by signing the NMSC 6<sup>th</sup> Annual Careers North Tours 2017-2018 Registration Form, I do hereby agree to follow the procedures and practices described.**

Date

Signature

**Please return pages 1 to 3 of your Registration Form promptly to:**

Michelle Pruder (Tour Facilitator)

By mail: 79 Selkirk Ave. Unit 302

Thompson, MB R8N 0M5

By fax: (204) 927-0258 or 204-677-8924

By email: [michellep@skillscanada.com](mailto:michellep@skillscanada.com)

**QUESTIONS or CONCERNS? Please call Michelle Pruder at (204) 677-4124.**

*~ Registration Deadline: 2 weeks prior to each tour ~*

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**Careers North Tour 2017 Questionnaire:**

1. I have worked in the career counselling field for \_\_\_\_\_ years.
2. What information would be helpful to bring back to your workplace to aid in relaying career information to students?
3. Do you know of someone who would benefit from participating in this tour next year? Please provide all contact information including names, organization and phone number.
4. I have previously done the following tours (please list any)
5. I would be interested in doing a tour of (please list any):