

Northern Manitoba Job Fair  
September 2018

Employer Information Sheet

Completion of this form will ensure that you are attracting workers and job seekers interested in your sector. Information included here will be used to guide the organizing committee to ensure maximum benefits for all stakeholders. All information will be kept confidential. Please ensure the completed form is no longer than one page and submitted with the registration form by August 31, 2018.

About your business/organization:

***Tell us about your business/organization.***

***You may include:***

- ***Brief history;***
- ***Primary Human Resources contact and any hiring process details (i.e. employees must pass a Criminal Records Check, etc.);***
- ***Number of employees;***
- ***Locations in which you operate or geographic area your business covers.***

Positions currently available and advertising at the Job Fair:

***Share with us a list of positions that you are currently seeking to fill or will be in the future seeking to fill. Please include copies of any current job advertisements.***

Help us define success for your organization and the Job Fair:

***What skills would your potential employees ideally have?***