NORTHERN MANITOBA JOB FAIR

Dear Sir or Madam:

RE: JOB FAIR REGISTRATION FORM FOR EMPLOYER

We are pleased to extend an invitation to your business/organization to attend and participate in our upcoming **Northern Manitoba Job Fair** being held at the Thompson Regional Community Centre (gymnasium), in Thompson, Manitoba on Friday September 7, 2018 from 9:30am to 4:30pm.

Building upon the success of previous events, the Northern Manitoba Job Fair is intended to help lessen the impact of job loss for all workers affected by the workforce reductions at Vale and provide opportunities for all job seekers to connect with employers. Job seekers will have the opportunity to connect with employers from various sectors and to explore employment opportunities. The benefit of the event to you, the employer will be significant as you will connect with a skilled local workforce, ready and interested in job opportunities you will be presenting.

Attached is an information sheet and registration form for the job fair. We would like for you to complete and return as soon as possible before the deadline of **August 31, 2018**. The information you provide on both documents will allow us to ensure your participation at the event yield results for your organization!

In anticipation of your involvement we would like to thank you and look forward to seeing you at this event.

Sincerely,
Tim Gibson
Project Manager, Thompson 2020

BACKGROUND

The Northern Manitoba Job Fair *is being held in partnership with Vale, Northern Manitoba Sector Council, University College of the North,* Joint Vale - USW Local 6166 Workforce Adjustment Committee *and provincial representatives as an initiative of the Thompson 2020 Project under its workforce utilization project component.*

Thompson 2020 *is a project established in partnership with all levels of Government and Vale to mitigate the impact that is expected as a result of the closure of Vale's smelter and refinery operations. In executing its mandate, three project components have been identified, they are:*

- ***Workforce Utilization*** *- To secure employment or a training pathway to employment for the displaced workforce.*
- ***Retention of Retiree and the Attraction of New Residents***
- ***Business (Re) Development*** *– To encourage new and existing business growth in the City for economic development.*

THOMPSON 2020
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Northern Manitoba Sector Council

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REGISTRATION FORM FOR EMPLOYERS

Company Name:	
Company Contact:	
Company Address:	**Postal Code:**
Company Phone #:	**Fax #:**
Email:	
Number of Representatives Representing your Organization:	
Presentation: There will be an opportunity for Employers to provide a 15 minute presentation, are you interested in doing this: **Yes** ☐ **No** ☐	
A table (size: 8ft x 3ft) and 2 chairs will be provided. If you require additional tables/chairs, please indicate so here: _____	
Electrical outlets will be available. Please however bring an extension cord, you may need it.	
Let us know anything else you may need: _____ ***(please note we will make every effort to meet your needs; however, there may be items / services we are unable to provide):***	

~ Registration Deadline: 1 week prior to event: August 31, 2018~

TO BOOK A BOOTH OR TABLE PLEASE SEND COMPLETED REGISTRATION FORM TO:

Suzie Nemeth by e-mail (preferred): *snemeth@ucn.ca* or by fax: 1.204.623.4831

Once you have submitted this form we will contact you to confirm receipt of the registration form and to inquire about further requirements you may have.

Other Information

- **Set Up Time** is at least an hour before the start of the event:
  - 8:30am – 9:30am; September 7, 2018
- Wireless high-speed internet will be provided
- Light refreshments will be provided to employers

THANK YOU FOR YOUR PARTICIPATION!

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